



**Gastro Center of Maryland, LLC**  
**Cascades Endoscopy Center, LLC | Olney Endoscopy Center, LLC**  
**Annapolis Endoscopy Center, LLC**

## **PATIENT RIGHTS & RESPONSIBILITIES**

**Patients and / or their power of attorney receiving care at our center have the following rights:**

1. The right to be treated with respect, dignity and compassion be free from all forms of abuse or harassment.
2. The right to privacy and safe physical surroundings while in the center and that all private health information, communication and records related to their care will be treated confidentially and may approve or refuse the release of their health information except when required by law.
3. The right to be informed of their diagnosis, options for treatment and the likely outcomes of those options and to participate in decisions involving their care unless medically contraindicated.
4. The right to receive instructions related to their care upon discharge.
5. The right to an interpreter shall those services be needed.
6. The right to expect that all personnel providing care will be current in their knowledge and skills and be licensed or certified as required.
7. The right to review a copy of their bill regardless of who pays for the services and to be made aware of the financial charges they will incur.
8. The right to not be discriminated against based on race, religion, nationality, sex, age, handicap, marital status or source of payment.
9. The right to refuse to all or part of treatment suggested to you at the center, including participation in experimental research should such research be conducted.
10. The right to decide who provides their care and may review their medical credentials. In the event the patient wishes to change providers, our center will facilitate the transfer of all medical records to such provider.
11. The right to report any grievances to the facility or state and federal agencies. To file a complaint with the facility; call the office 410-290-6677 or to the State; Maryland Office of Health Care Quality call 1-800-492-6005 or visit <http://dhmh.maryland.gov/ohcq/index.html>. Click on file a complaint or download a complaint form or write the program manager of Ambulatory Care, 7120 Samuel Morse Dr., Columbia, MD 20140 and for our Medicare beneficiaries, the website for the Office of the Medicare Ombudsman: <https://www.medicare.gov/claims-appeals/file-a-complaint/filing-complaints-about-a-doctor-hospital-or-provider>. The ombudsman can help patients understand their Medicare options and their Medicare rights and protections.

**Patients and / or their power of attorney, who are recipients of health care services are responsible for the following:**

1. Providing to the best of his/her knowledge, accurate and complete current and past health history.
2. Reporting unexpected changes in his/her condition to the healthcare provider.
3. Reporting to the healthcare provider that the planned course of treatment and expected outcomes are fully understood.
4. Following a treatment plan and remaining compliant throughout the course of treatment.
5. Keeping appointments and if unable to do so, notifying the facility in a timely manner.
6. Your actions should you refuse treatment or not follow your physician's orders.
7. Fulfilling financial obligations of your care as promptly as possible.
8. Being considerate of the rights of other patients and facility personnel, behaving respectfully toward patients, visitors, healthcare providers and staff and following the facility policy and procedures.
9. Being respectful of your personal property and that of others in the facility.
10. Providing an adult to transport you home after receiving general anesthesia, sedation or major anesthetic block.
11. Informing provider / facility of any living will, power of attorney or advanced directive.